

Fall Creek Homeowners Association, Inc.

September 30, 2019

Dear Homeowners:

You will soon receive notice of the Annual Meeting of the Members of Fall Creek Homeowners Association, Inc., scheduled for Thursday, December 12, 2019, at 7:00 p.m., at Fall Creek Elementary School, located at 14435 Mesa Dr., Humble, TX 77396. An Annual Meeting packet containing formal notice of this meeting will be mailed to all owners at a later date.

The meeting will be held for the following purposes:

1. To elect two (2) new Board Members.
2. To transact any other properly presented business.

Please find a Board Member Candidate Profile form enclosed.

During the Annual Meeting, the owners will elect members to the Board. In anticipation of the Annual Meeting, the current Board would like to extend to you the opportunity to nominate yourself for election to the Board. Nominations are open to any owner and should be made by completing, signing, and submitting the attached form. The Board of Directors, which plays a very important part in the future of our community, is made up of volunteers who serve without any compensation from the Association.

Please submit your Board Member Candidate Profile form to Spectrum Association Management following the instructions on it. The deadline for submitting nominations is Friday, October 25, 2019. Be advised that the names of individuals submitted via a Board Member Candidate Profile form will be listed on the absentee ballot (included with the Annual Meeting notice), as well as on the voting ballot to be handed out at the Annual Meeting.

We encourage your participation in the Association. As you know, the Association has many important functions, including maintenance of common areas and landscaping, budgeting for current and future expenses, communicating with owners, and managing and collecting assessments.

If you have any questions, please do not hesitate to contact Spectrum Association Management. We sincerely thank you for your interest in our community and look forward to seeing you at the upcoming Annual Meeting. Your participation makes a difference!

Regards,

Board of Directors
Fall Creek Homeowners Association, Inc.

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Board Member Candidate Profile

We appreciate your interest in serving your community. Please fill out this form if you are interested in running for the Board of Directors. Individuals must be able to commit to a full term and give 10+ volunteer service hours each month.

(Please print legibly.)

Name _____

Address _____

Phone Number _____

Email Address _____

Please provide a short paragraph of information about yourself and why you feel you would be a benefit to the community by serving on the Board of Directors (previous experience, what you would like to do for the association, etc.).

Remember, volunteering to be a board member requires at least 10 hours of volunteer time per month for a full term. Only submit this form if you can meet this time commitment. Your name will be listed on both the absentee voting ballot (mailed with the Annual Meeting notice), as well as the voting ballot to be handed out at the Annual Meeting.

<p>Acknowledgment: My signature below acknowledges that I wish to volunteer and become a candidate for election to the Board of Directors at the Annual Meeting scheduled for December 12, 2019.</p> <p>Signature _____ Date _____</p>

Please mail, fax, or email your completed form to Spectrum Association Management.

Due by Friday, October 25, 2019.