

**FALL CREEK HOMEOWNER ASSOCIATION, INC.  
ARCHITECTURAL MODIFICATION REQUEST FORM**

16690 Park Row  
Houston, TX 77084  
281-343-9178 (Office) 281-752-5482 (Fax)  
**contact@spectrumam.com**

Owner Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ Lot \_\_\_\_\_ Block \_\_\_\_\_ Section \_\_\_\_\_

**NO SUBMISSION WILL BE APPROVED UNLESS THE FOLLOWING ITEMS ARE INCLUDED:**

Sketches; site plan (survey) showing house, lot lines, dimensions and easements; elevations (including side views) showing dimensions and photos sufficient to describe the project in detail. For any exterior painting requests, a photo of the brick must be included with this application.

**BRIEFLY DESCRIBE THE ALTERATION OR IMPROVEMENT YOU ARE PROPOSING:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**LOCATION OF IMPROVEMENT:**

\_\_\_\_ Side of House \_\_\_\_\_ Front of House \_\_\_\_\_ Back of House \_\_\_\_\_ Roof of House \_\_\_\_\_ Patio \_\_\_\_\_ Garage \_\_\_\_\_  
\_\_\_\_ Other (Describe) \_\_\_\_\_

**MATERIALS NECESSARY FOR PROPOSED IMPROVEMENT (CHECK):**

\_\_\_\_ Paint Color(s) \_\_\_\_\_  
\_\_\_\_ Stain Color(s) \_\_\_\_\_  
\_\_\_\_ Lumber type(s) \_\_\_\_\_  
\_\_\_\_ Brick type(s) \_\_\_\_\_  
\_\_\_\_ Screen type(s) \_\_\_\_\_  
\_\_\_\_ Concrete \_\_\_\_\_  
\_\_\_\_ Pipe \_\_\_\_\_  
\_\_\_\_ Electrical \_\_\_\_\_  
\_\_\_\_ Fence type \_\_\_\_\_  
\_\_\_\_ Height \_\_\_\_\_  
\_\_\_\_ Width \_\_\_\_\_  
\_\_\_\_ Length \_\_\_\_\_  
\_\_\_\_ Other \_\_\_\_\_

\_\_\_\_\_  
**Construction  
Start Date**

\_\_\_\_\_  
**Completion  
Date**

\_\_\_\_\_  
**Homeowner's Signature**

\_\_\_\_\_  
**Date**

*If you wish to access your yards through common open space, landscape reserves or public right-of-ways owned or maintained by Fall Creek Community Association (other than right-of-way in front of your house), a \$700.00 check or money order made payable to the Fall Creek Community Association must accompany this application. The deposit is to ensure compliance with the terms of the project approval and to cover damage to the common open space, landscape reserves or public right-of-ways maintained by the Association. **All applications for the construction of a swimming pool will require a \$1,000 deposit. This deposit will be refunded if the Association, in its discretion, determines that the terms of the project approval have been followed and that no damage to, or dumping on any lot, common area, street, right-of-way or surrounding area has occurred.** Prior to approval, the Association may insist upon a larger deposit at its discretion. You will be responsible for any damage in excess of this deposit. The money will be deposited upon receipt of this application and if you comply with the terms of the project approval, will be refunded, less deduction for damages, within thirty (30) days from the date you notify Spectrum Association Management in writing that the job has been completed. There will be no interest paid on the money deposited. **Failure to attach the check or money order will result in denial of the application.***

## PLEASE KEEP INSTRUCTIONS FOR FUTURE APPLICATIONS

### INSTRUCTIONS FOR APPLICATION FOR HOME IMPROVEMENTS/MODIFICATIONS

**FAILURE TO SUBMIT ALL REQUIRED INFORMATION WILL RESULT IN THE APPLICATION BEING RETURNED DENIED UNTIL ALL INFORMATION CAN BE PROVIDED. MOST ARCHITECTURAL COMMITTEES ARE ALLOWED 30 DAYS TO RESPOND TO AN APPLICATION.**

1. If you are applying for a structure (**PATIO COVER, ARBOR, GAZEBO, STORAGE SHED, ROOM ADDITION, ETC.**) you must submit an elevation drawing showing how the structure will look. Indicate size, height, color, materials and roofing and show placement on the lot survey.
2. If you are applying for play structures (**PLAY STRUCTURE, SWING SET, TRAMPOLINE, BASKETBALL GOAL, ETC.**) you must submit a photo, brochure or drawing. Indicate size, height, color, materials, etc. and show location on lot survey.
3. If you are applying for a **POOL/SPA** you must submit detailed drawing of pool and indicate on lot survey the location of pool and equipment. Must show access to rear of property.
4. If you are applying for exterior **PAINTING OR SIDING** submit sample of color.
5. If you are applying for a new **ROOF** please submit manufactures name / color name (brochure or small sample).
6. If you are applying for new front **DOORS OR STORM DOORS** please provide photo or brochure.
7. If you are applying for **SOLAR SCREEN/WINDOW TINTING** please provide material samples.
8. If you are applying for **WROUGHT IRON GATES OR BURGLAR BARS** please submit drawing, color and indicate on lot survey placement.
9. If you are applying for **DECKING/PATIO** please indicate location on lot survey, materials to be used and height of decking.
10. If you are applying for **CONCRETE WORK/PAVERS** (sidewalks, driveway extension, etc.) please indicate location on lot survey.
11. If you are applying for an **ANTENNA** please give size or height of antennae and show location on lot survey.
12. If you are applying for **LANDSCAPING OR TREE REMOVAL/REPLACEMENT** please submit all details (tree dimension and type) showing placement on lot survey.
13. If you are applying for **FENCING** please advise of height, materials and location on lot survey.
14. If you are applying for **YARD DECORATIONS** (birdbath, benches, statues, signs, lighting, etc.) submit photo or brochure, indicate location on lot survey.

Please contact Spectrum Association Management at 281-343-9178 or at [contact@spectrumam.com](mailto:contact@spectrumam.com) if you have any questions regarding your submission.

PLEASE ADDRESS APPLICATIONS TO:

**Spectrum Association Management  
16690 Park Row  
Houston, TX 77084**

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